

EXTERNAL ADVERTISEMENT

MANAGER: IMPORT AND EXPORT CONTROL

All-Inclusive remuneration package per annum: R 1 003 890 (Ref: No: ITAC 10 /2024)

Requirements: A degree or equivalent qualification in Economics, Law or Public Administration. At least three years' experience within the Import/Export Control or related environment. Computer literacy, conceptual and strategic focus information seeking, result focus and professionalism. Concern for quality and order. Communication, planning and organising skills. Leadership qualities.

Key Responsibilities: The successful candidate will be required to assist in the administration of the relevant provisions of the International Trade Administration Act. This will include, but not limited to, the adjudication of permit applications; correspond with clients and stakeholders, both verbally and in writing. Draft submission for consideration by the Commission and Minister. Brief Commissioners on matters related to Import and Export control. Innovative participation in forums where import and export related matters are discussed and solutions to challenges considered. Research and liaise with industry sectors with regard to the local availability of goods and equipment. Participate in legal matters relating to import and export control and participate when required in activities pertaining to enforcement of the Act with regard to compliance checking. Monitor electronic systems. Management of staff.

ITAC is an equal opportunity employer. Preference would be given to candidates from the designated groups in line with the Employment Equity Plan. ITAC reserves the right not to fill the advertised position should there be no suitable candidate identified. Candidates with foreign qualifications are responsible for the evaluation of their qualifications by SAQA.

Please forward your application letter, a comprehensive CV, certified copies of qualifications and ID document quoting the relevant reference number to recruitment@itac.org.za. Supporting documents will be required before appointment. Please note that correspondence will be limited to short-listed candidates. Applications received after the closing date will not be considered.

Closing date: 25 October 2024 at 12:00pm